



CloudApper®

Solution Community for UKG

K-12 Substitute Request & Management Solution for UKG Ready

Make absence coverage painless. CloudApper WorkBridge adds a K-12-ready substitute request, matching, and reporting layer on top of UKG Ready, built for public sector districts with daily PTO rules, pension reporting, and audit-friendly workflows.



What is the CloudApper K-12 Substitute Request & Management Solution?

CloudApper K-12 Substitute Request & Management, i.e., SubConnect for UKG Ready, automates substitute requests, notifications, and data sync for K-12 districts using UKG Ready, simplifying coverage with mobile-friendly workflows and audit-ready records.

What Districts Get



Faster Coverage

One form triggers routing, matching, and notifications to eligible subs by SMS and web link.



Pension Readiness

End-of-period files capturing contribution amounts and rate changes, generated effortlessly.



District-Friendly Integration

Works with UKG Ready; accepts sub-demographics; surfaces HR attachments to approvers and lesson plans.



Accurate Pay & Accruals

Support for daily and hourly arrangements with calculations



Actionable Reporting

Run reports on pending and future changes, pull last hourly rate history, and generate G/L.



ukg.cloudapper.ai/subconnect



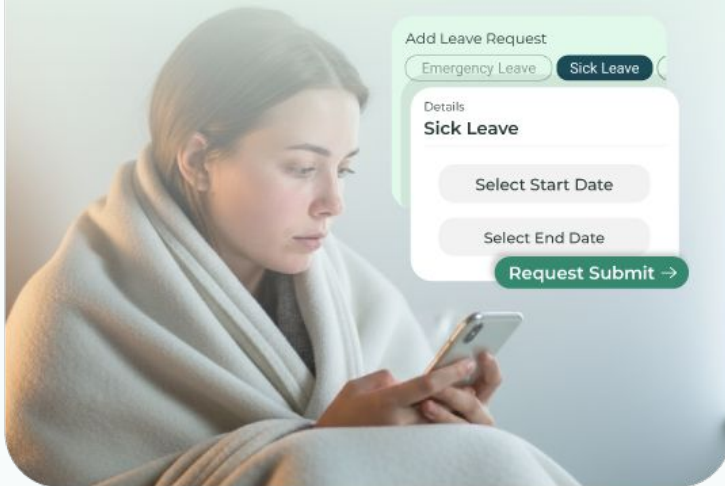
sales@cloudapper.ai

How The Solution Works

Request Submitted

Step 1

Teacher time-off request via UKG Ready (e.g., for sick leave).



Approval & Config

Step 2

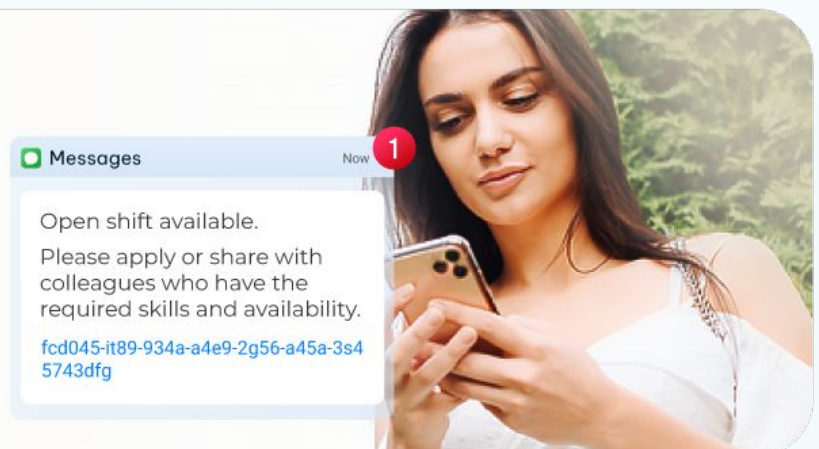
Waits for approval before proceeding to notify substitutes.



Step 3

Notify Subs

Sends notifications via email, SMS, or both based on school or district preference.



Step 4

Accept & Assign

Filters eligible substitutes by skills and availability; first-come, first-served or approval basis.

You've been selected to cover a shift.

Date: Monday 2nd February, 2026

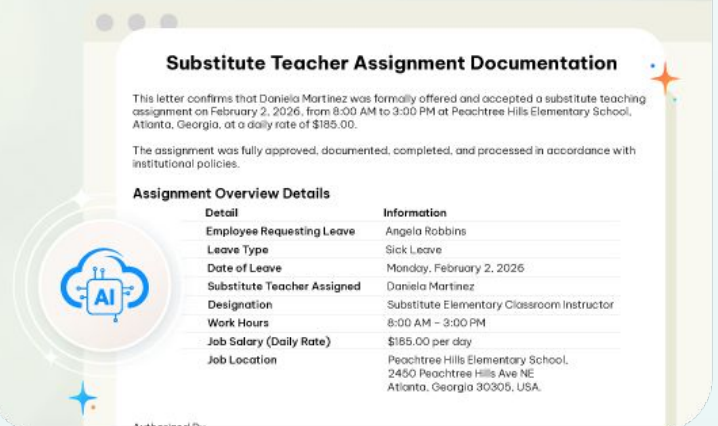
Time: 8:00 AM - 3:00 PM

Accept This Shift

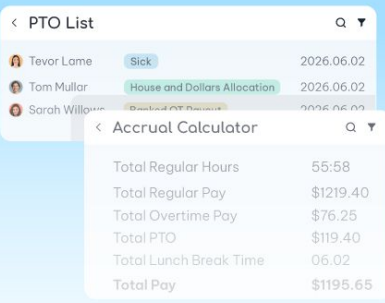
Step 5

Update Records

Maintains a complete export-ready audit trail of actions, approvals, notifications, and responses.

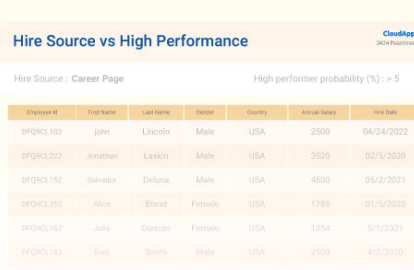


Reporting, Payroll & Compliance



Daily PTO & Accruals

Compute daily pay/accruals for contract roles while honoring hourly rules for others.



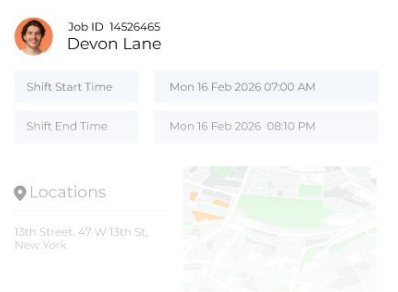
Future-Dated & Pending Change Reports

See what's coming and what's awaiting approval with real-time insights.



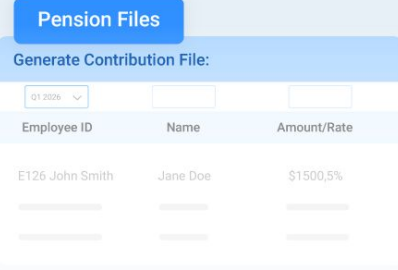
Rate History

Retrieve last hourly rate details for audits and communications.



G/L with Timecard Details

Sync key timecard fields to update position data inside the G/L extract.



Pension Files

Generate per-period retirement contribution files for submission and record-keeping.

Architecture & Integration



Seamless Integration

Bring schedules & sub assignment; leverage HR retrievable data; use district SFTP for sub demographics.



Access & Identity

SSO/OIDC-ready; secure email-based access for approvers and substitute portals for lessons.



Governance

Role-based access, tamper-evident logs, and exportable artifacts for auditors.



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